



LOMA LINDA UNIVERSITY

School of Medicine

## OPERATING POLICY

# FIRST AND SECOND YEAR STUDENTS, REGARDING MISSING CLASS FOR MEDICAL OR COUNSELING APPOINTMENTS

CATEGORY:

COORDINATOR: Dr. Henry Lamberton

Governing Policy:

Related Entity Specific Policy:

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Students are permitted to miss class activities in order to access health services for medical or counseling appointments. When possible, students should avoid scheduling appointments during required laboratory and small group assignments. Students who need to schedule an appointment during a required activity other than an examination should inform the course director of their pending medical appointment and ask to be excused. Students are not required to disclose the reason for the appointment. If a student is not given permission to attend their appointment, they should contact the office of the Associate Dean for Student Affairs. The student may be required to make up missed educational assignments. Students should not schedule medical or counseling appointments that would cause them to miss an examination except in situations of illness or emergency. In such cases they must follow the procedure for obtaining an excuse to miss the exam from the Office of the Senior Associate Dean for Medical Student Education. This procedure is contained in the Examination Policy in the School of Medicine section of the LLU Student Handbook.

APPROVED BY SMEC:

REPLACE \_\_\_\_

REVIEWED BY:

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