



# Notice of Collection of Financial Relationship Information

Dear (Prospective Planner/Faculty Member):

Thank you for your interest in requesting CME. We are looking forward to having the opportunity to include you as a (planner, faculty, review, etc. . . .) in the accredited continuing education for (insert activity title or working title and date/location information, if appropriate).

## **Why am I receiving the communication?**

Loma Linda University School of Medicine is accredited by the Accreditation Council for Continuing Medical Education (ACCME). We appreciate your assistance in partnering with us to follow the accreditation guidelines and to help us create high-quality education that is independent of industry influence. In order to participate as a person who will be able to control the educational content of this accredited continuing education activity, we ask that you disclose all financial relationships with any ineligible companies that you have had over the past 24 months. Ineligible companies are defined as those whose primary business is producing, marketing, selling, re-selling, or distributing healthcare products used by or on patients. There is no minimum financial threshold; you must disclose all financial relationships, regardless of the amount, with ineligible companies. We ask that you disclose regardless of whether you view the financial relationships as relevant to the education. For more information on the Standards for Integrity and Independence in Accredited Continuing Education, please visit [accme.org/standards](http://accme.org/standards).

## **Why do we collect this information?**

Since healthcare professionals serve as the trusted authorities when advising patients, they must protect their learning environment from industry influence to ensure they remain true to their ethical commitments. Many healthcare professionals have financial relationships with ineligible companies. By identifying and mitigating relevant financial relationships, we work together to create a protected space to learn, teach, and engage in scientific discourse free from influence from organizations that may have an incentive to insert commercial bias into education.

## **What are the next steps in this process?**

After your disclosure information is received, it will be reviewed to determine whether your financial relationships are relevant to the education. Please note: the identification of relevant financial relationships does not necessarily mean that you are unable to participate in the planning and implementation of this educational activity. Rather, the accreditation standards require that relevant financial relationships are mitigated before you assume your role in this activity.

To help us meet these expectations, please use the form we have provided to share all financial relationships you have had with ineligible companies during the past 24 months. This information is necessary in order to move forward with the next steps in planning this continuing education activity.

If there are any questions regarding these expectations, please contact us at [dmmgonzalez@llu.edu](mailto:dmmgonzalez@llu.edu) .