
Loma Linda University Dermatology Interest Group Constitution

Article I – Name

The name of this organization shall be the Dermatology Interest Group of Loma Linda University School of Medicine.

Article II – Purpose

Section 1: Aims

The aims of the Dermatology Interest Group are to:

1. To educate medical students on the diverse, challenging, and exciting medical specialty of Dermatology.
2. To facilitate opportunities for student involvement in dermatology research, mentorship programs, and volunteering.
3. To connect students to physicians who are dedicated to excellence in dermatology.
4. To demonstrate how important it is for future dermatologists to be capable and dedicated individuals from various backgrounds to deliver quality patient care to people of all skin types.
5. To provide additional information about the subspecialties of dermatology.

Section 2: Accountability

The Dermatology Interest Group shall operate within the policies of the School of Medicine and Loma Linda University as set forth in the Student Handbook and other statements of policy and procedure adopted by the university.

Article III – Membership

Section 1: Any regularly enrolled student in good academic standing at Loma Linda University School of Medicine is eligible to becoming a member of the Dermatology Interest Group, and the members shall be given voting and officer-holding privileges.

Section 2: The Dermatology Interest Group shall not charge regular membership dues.

Article IV – Organization

Section 1: Governing Committee

The officers of the Dermatology Interest Group shall be President, Vice President, Secretary/Treasurer, Lestonnac Free Clinic Liason, Dermatology Street Medicine Coordinator, Research and Resource Coordinator, and MS1-4 Class Representatives. All the Officers are required to attend the Dermatology Interest Group meetings and events.

President – The President is in charge of directing the Dermatology Interest Group, coordinating and leading the meetings, scheduling guest speakers from the various subspecialties of dermatology, planning and organizing any special activities and events, and acting as a liaison between the School of Medicine, the Dermatology Department and the Dermatology Interest Group.

Vice President – The Vice President works with the President to resolve issues, informs the school administration and Dean’s Office of ideas and plans emanating from the meetings, and manages the Dermatology Interest Group in the absence of the President.

Secretary/Treasurer – The Secretary/Treasurer works with the rest of the leadership by taking notes during DIG meetings. They also create and distribute informational fliers about upcoming DIG events to the Class Representatives. Finally, they handle any budgeting tasks as appropriate and help run the social media pages for DIG on Facebook, Discord, and Instagram.

Lestonnac Free Clinic Liaison – The Lestonnac free clinic liaison works with UC Riverside and California University School of Science of Medicine to coordinate dermatology clinic days (second Saturday of the month) at Lestonnac free clinic. They will be responsible for coordinating with dermatologists to volunteer on clinic days as well as recruiting new dermatologists. They will also be in charge of student sign-ups for clinic dates.

Dermatology Street Medicine Coordinator – The dermatology street medicine coordinator works with Loma Linda faculty and our outreach partners (U-Reach and Street Medicine) to coordinate free dermatology street medicine events. They will be responsible for coordinating with dermatologists to volunteer as well as recruiting new dermatologists. They will also be in charge of student sign-ups for the street medicine dates.

Research and Resource Coordinator – The research and resource coordinator will be in charge of organizing and promoting research teams consisting of a fourth, third, second, and first years. The research coordinator will help guide third/fourth years who will be in charge of the research teams as well as help find faculty to provide mentorship for the research teams. The resource portion of this position will be dedicated to updating and maintaining a dermatology specific resource for students that will include commonly asked questions, advice for MS1-4s, research teams, upcoming events, and more.

Class Representatives (MS1, MS2, MS3, and MS4) – The Class Representative from each class provides announcements to their class, represents their class at the meetings, and aids in coordinating meetings.

Section 2: Sponsor

1. The Dermatology Interest Group shall be sponsored by the Dermatology Department.
2. Dr. Ashley Elsensohn, Assistant Professor of Dermatology, will be the faculty advisor for this interest group.

Article V – Elections

Section 1: Procedures

The term of office for each position shall be one academic year. Dermatology Interest Group elections shall be held during the first week of May. Nominations will be accepted prior to the election meeting via email, and voting will be by secret ballot of the members present. A simple majority of votes cast will determine the winner of each position. Vacant officer posts shall be filled at the discretion of the President. In special cases, with prior approval of the assistant dean for career advisement and/or the faculty advisor, voting may be done online. Voting for the MS1 Class Representative position shall be done during the summer quarter of the beginning academic year. The President will announce the availability of this Officer position during this time. Adequate time will be allotted for platforms to be submitted.

Section 2: Notification

Within two weeks after elections, the President shall file an updated list of officers with the Office of the Assistant Dean for Career Advisement.