



LOMA LINDA
UNIVERSITY



COLEMAN PAVILION
SCHOOL OF MEDICINE

INTERNATIONAL
CONFERENCE CENTER

**VISITING
STUDENT
INFORMATION
SYLLABUS**





LLUSM POLICIES AND STANDARDS

GENERAL STANDARDS

All students visiting students rotating through Loma Linda University School of Medicine are expected to uphold the standards of the school and institution.

IMPLEMENTATION OF THE ETHICS OF CONFIDENTIALITY

Since time immemorial, patients and physicians alike have recognized the importance of trust in the patient-physician relationship. The role of confidentiality in nurturing and protecting trust is enshrined in the Hippocratic Oath: "What I may see or hear in the course of treatment, which no one must spread abroad, I will keep to myself..." Maintaining confidentiality is difficult when patient confidences are shared among those assisting the physician in caring for the patient. The difficulty is compounded in the teaching hospital where many other categories of people; hospital employees, students, representatives of the payer organizations, etc., have access to written and electronic patient records LLU Medical Center practices safeguarding confidentiality.

Breaching patient confidentiality: Some areas of potential risk for breaching patient confidentiality are:

1. having conversations that might be overheard in public areas (elevators, corridors, cafeterias, etc.),
2. attending conferences open to those not caring for the patient,

3. failing to sign off at computer terminals, sharing one's confidential computer sign-on with others, or snooping when accessing computer databases.

4. improper posting on social media where a student provides information that leads to identification of a patient or unprofessional discussion of a patient situation, issue, or condition.

Each student has been entrusted with the sacred right of patient care. A student should not do anything to make him/her undeserving of this trust. It is the student's responsibility to respect patient confidentiality. As members of a medical healthcare team, students should see only those patients to which the team has assigned them.

Use of the Electronic Medical Record: Students may not access their own medical records, records of family members, or of any person that they do not have direct patient care responsibilities for. The LLU compliance team closely monitors chart login's to patients and may contact the Associate Dean for Clinical Education should they feel that a student was not in compliance with the use of the electronic medical record.

DRESS

For clinical appointments, and whenever students are in the Medical Center or other clinical facilities, clean, short white coats with approved name tags are to be worn at all times, including assignments at affiliated hospitals and while on electives.

General Items:

Hair

- Hair is to be neat, clean, and professional in appearance, and not to impede vision. Extreme or unnatural appearance in style or color shall not be permitted. Head coverings, unless required in the work area or worn for specific religious reasons, are not permitted.
- Longer hair shall be contained so as not to interfere with patient care, the operation of equipment, or other duties.

Facial Hair

- Mustaches and beards are to be kept clean, well groomed, and neatly trimmed.

Cosmetics

- The emphasis is on natural appearance (e.g., eyebrows natural looking; eye shadow and mascara used in moderation).
- Fingernails must be clean and neat at all times.
- Heavily scented powders, lotions, perfumes, after shaves, etc. are not acceptable.

Jewelry/Accessories

- If an employee or student chooses to wear jewelry, both professional appearance and compliance with environmental safety are required.
- Visible body piercing (except ears) and tattoos are not permitted.

Clothing/Attire

- Clothes that are compatible with a business like, professional, and safety-conscious health care environment are required at all times. Conservative and appropriate dress is required of all employees and students.

General

- Good personal hygiene and good grooming are required for an overall effect that is pleasant, professional, consistent with consumer expectations, and representative of the values of LLU.
- University ID badge must always be worn in a visible location above the waist while a student is on campus. This includes all LLUH facilities (e.g., Behavioral Health Institute, SBH Department of Social Work and Social Ecology, and San Bernardino campus).

CLINICAL DUTY STANDARDS

GENERAL STANDARDS

Note Writing: If your specialty services requests EMR access during your visiting rotation, you are encouraged to write progress notes in the medical record for all of their patient encounters. Medical student involvement in patient care must be documented and included in the medical record. It is the student's responsibility to document every interaction with patients for whom clinical care is provided. Although student notes may not be used for billing purposes, they are part of a patient's medical record and should be reviewed by the attending physician.

With the exception of widely use verbiage, the use of abbreviations in the medical record is discouraged. Any abbreviation used in charting must be on the approved abbreviations list of the hospital at which the student is working. Students should only access charts of patients for whom their team is providing care, and this is closely monitored by hospital compliance. All chart documentation or order entry must be under a student's own log-in.

Placing orders: medical students are encouraged to place orders in the medical record as long as they are being directly supervised and immediately countersigned by a resident or attending.

Clinical Lab: Medical students are permitted to draw blood for most commonly ordered lab tests. The main exception to this policy is that medical students are not permitted to draw blood for type and cross match prior to transfusion therapy (this is true even if house staff or attending staff are standing by as witnesses). Students who are asked to draw type and cross specimens must respectfully decline and point out that students are not allowed to do so, regardless of service or location at LLUMC (this may not apply at other hospitals, and students should ask what the operating policies are at each hospital through which they rotate).

Medical Legal Issues:

Medical students are not licensed physicians and should not be put in a position of:

- obtaining a do not resuscitate order,
- obtaining consent for a procedure,
- asking permission for organ donation, or
- breaking bad news to a patient.

Students may accompany attendings/residents as they obtain the above orders/consents but should never be expected to do so on their own.

Universal Precautions are an essential part of every physician's and student's practice.

HIPAA training must be completed by all students before participating in clinical work.

A chaperone should always be present when performing a breast or genitourinary exam on a patient (male or female). A student should request a chaperone for any exam that may be interpreted as intrusive.

All medical student patient care activities must be appropriately supervised. Attending physicians are responsible for ensuring appropriate supervision of all patient care activities. Any concerns a student has that they are not appropriately supervised should be brought to the immediate attention of the Office of Medical Student Educational. Please refer to the formal supervision policy and clerkship specific supervisor requirements (See supervision policy above).

WORK HOURS POLICY

Loma Linda University School of Medicine recognizes the importance of balance and wholeness in student's lives. It is also imperative that students gain valuable clinical experience, which includes caring for patients during night and weekend hours. In addition to the educational value of caring for patients in these hours, it is also essential that students develop professionalism and altruism in learning to put patients' needs ahead of their own when necessary. Part of professionalism is for students to develop personal habits (work, study, rest, etc.) that allow them to present themselves for duty prepared to learn and care for patients. Student safety is of the utmost importance. Students who are too tired to drive home after working will be allowed to use a call room in the hospital to rest until they believe they are safe to drive home.

Policy:

- In general, students should not work more than interns and residents. Therefore, the residency work hour limitations will also apply to students as follows:
- Students will not work more than 80 hours per week when averaged over four weeks.
- Students will have one day in seven off work when averaged over four weeks.
- Students will not work more than 24 hours in a shift/call, with an additional 4 hours allowed for handoff of care and educational activities.
- Students should have 8 hours free of duty between work shifts.
- After a 24-hour shift, students should have 14 hours free of duty.
- Clerkship educational committees will designate specific work hour expectations and inform students, faculty and residents of these expectations.
- If a student chooses to work outside of required clerkship responsibilities, they are required to ensure that their total work hours and clerkship responsibilities do not violate the above work hour policies. Students who choose to work should notify the Office of Student Affairs.

Work hours activities include patient care and all required educational activities. Studying, reading and academic preparation do not count towards the work hour maximums. Travel time to rotations does not count as work hours. Home call does count towards work hour maximums.

Clerkship directors are responsible for monitoring student work hours. Work hour compliance should be confirmed with students at the mid-rotation evaluation, and at the end of the clerkship. Students who believe that they are being asked to violate work hour limitations should first meet with the Clerkship Director. If the clerkship director is not available, or does not address the student's concerns to their satisfaction, they should meet with the Associate Dean for Clinical Education or the Senior Associate Dean for Medical Education

ON-CALL CONSIDERATIONS

Once a student is permitted to leave the hospital at night, they are not required to return after 11:00pm. Students may be required to stay in-house throughout the night as required by individual clerkships. It is expected that in such situations the clerkship will provide adequate facilities. If this is not the case, students should contact the Associate Dean for Clinical Education.

Students are often required to participate in patient care experiences on weekends. A number of students as deemed necessary by the supervising attending physician are required to round on weekends. Clinical departments have been instructed to give students ample time to attend religious services on Saturday or Sunday.

GUIDELINES FOR MEDICAL STUDENT SUPERVISION DURING PATIENT CARE EXPERIENCES

The School of Medicine Curriculum Committee has adopted the following guidelines for medical student supervision.

1. Course/clerkship directors and department designee are responsible for ensuring student and patient safety during patient care activities.
2. Course and clerkship directors and department designee must inform students of the expectations for their participation and supervision in patient care.
3. Course/clerkship directors and department designee are responsible for assigning students to designated faculty and resident supervisors for all patient care experiences and for ensuring that faculty, residents, and students are notified of these assignments.
4. Medical students on duty for patient care activities must be directly supervised by qualified faculty and/or resident physicians at all times. Direct supervision implies a physician is either physically present with a student or is on duty and rapidly available to provide personal supervision.
5. Students on duty must have rapid and reliable systems for communicating with their supervising faculty and resident physicians.
6. The degree of direct supervision shall vary according to the clinical task and status of each patient, and be commensurate with each student's level of training, education and clinical experience.
7. Supervision should foster progressive responsibility and provide opportunities for students to demonstrate increasing independence when appropriate.
8. Course/clerkship directors and department designee are responsible for determining the types of patient interactions and the clinical procedures that medical students can perform during patient care experiences and the levels of direct supervision required for these interactions and procedures. Clerkship directors will provide faculty, resident physicians and students with a list of the types of patient interactions and the clinical procedures that students may perform and the level of direct supervision required for each of them.
9. Course/clerkship directors and department designee will stratify the types of student--- patient interactions and clinical procedures that may be performed by medical students according to the potential risk incurred by the student and patient. The level of supervision required for each procedure must be adequate and appropriate for the potential level of risk.
10. Course/clerkship directors or departmental designee are responsible for providing the list of procedures allowed by medical students to faculty physicians, resident physicians, and the students on each clinical service.
11. A supervising physician may delegate some medical student teaching and supervising responsibilities to non--- -physician care providers after ensuring the non----physician providers are appropriately credentialed and working within the scope of their practice.
12. Physician supervisors should provide students with proximate and constructive feedback related to problem areas that are encountered during direct patient care experiences.
13. Students should immediately report any deviation from this policy, or concern regarding inadequate supervision to one of the following entities: Clerkship director, Associate Dean for Clinical Education, Faculty LIFE Community Mentor or the Office of Medical Education. Students from the Regional Campuses may also report to the Assistant Dean for Regional Campuses, or to the assistant clerkship director or Assistant Dean at their regional campus.

Defined Levels of direct supervision:

1. Level one - Supervision by a resident or attending physician is physical presence with the student during the patient interaction / procedure.
2. Level two – Supervision by a resident or attending physician is within the immediate vicinity of the patient interaction / procedure.
3. Level three – Supervision by a resident or attending physician is on duty and rapidly available to provide assistance or rapidly available to answer questions.

Expected Level of Supervision based on Student Level of Training and Experience (may be adapted by each clerkship based upon type of interaction and level of student experience):

1. Pre-clinical students must be supervised during all patient-care interactions. Residents or attending physicians should be either physically present or in the near proximity and rapidly available. (level two)
2. Pre-clinical students may observe or participate in procedures with close direct supervision at all times. (level one)
3. Third-year clinical students may complete history and physical examinations, place orders in the electronic medical record and participate in minor procedures (iv, venipuncture, foley placement) under supervision that is determined by past experience with the skills being utilized. As all third-year students will have completed history and physical examinations they may do these under level three supervision (as defined below). The first time a student does a procedure level one supervision is expected. Subsequently level two to three supervision is expected determined by the experience of the student and risk of the procedure.
4. Fourth-year clinical students may complete history and physical examinations and perform the procedures signed off in their skills books under level three supervision. Which level applies is ultimately determined by the experience of the student and risk of the skill being performed.

PROCEDURE FOLLOWING OCCUPATIONAL EXPOSURE TO BLOOD/BODY FLUIDS

If you are exposed to another person's blood or body fluid (e.g., through a needle stick injury or mucous membrane splash) take the following steps IMMEDIATELY:

1. Remove the soiled clothing; flush mucous membranes, rinse exposed area with soap and water.
2. Notify attending physician, resident, or site coordinator.
3. Obtain the name of the source patient and the device details (i.e., size, gauge, and manufacturer).
4. At **LLUMC**, report to **LLUMC Employee Health** for evaluation and treatment. (If the exposure occurs at an off-campus site, present to the designated department at that site—see below). **It is vital that this be done in a timely manner.** The Centers for Disease Control and Prevention recommends that treatment be obtained within two hours. If it is not possible to meet this timeline, treatment and evaluation should still be obtained as soon as possible.

LLU Employee Health Services

11370 Anderson Street, Suite 1250
Loma Linda, California 92354
Phone: x88797 or 909-558-8797

*If an exposure occurs after business hours, please report to LLUMC Emergency Department or Advanced Urgent Care

LLU Medical Center Emergency Department:

Address: 11234 Anderson St, Loma Linda, CA 92354
Hours: Open 24 hours
Phone: (909) 558-4444

LLU Medical Center East Campus Advanced Urgent Care

Address: 25333 Barton Rd, Loma Linda, CA 92354
Hours: Open 24 hours
Phone: (909) 558-6644

During this visit to the designated department for immediate intervention the following will occur:

- A risk assessment will be performed. This assessment will evaluate the type of exposure that you have received and the benefits of treatment. Baseline blood testing will be performed.
- You will be given instruction in the procedures to be followed for seeking information regarding the source patient's infectious status. It is the responsibility of the hospital personnel to follow procedures for HIV, Hepatitis B and Hepatitis screening of the source patient. You should not have no source patient interaction specific to the screening process.
- Information will be provided to assist you in making an informed decision regarding post exposure prophylaxis.
- Vaccinations will be updated, as necessary.

5. If the exposure occurs while you are at an off-campus site (including the VA, Riverside County, etc.), follow steps 1-3 above and then report to the location designated by that site for post-exposure assessment and treatment. Locations and telephone numbers for some frequently used off campus sites are:

- Riverside University Health System, Occupational Health telephone number (951) 486-4546; or, after hours report to the Emergency Room
- Jerry L. Pettis VA Medical Center, you should report to the emergency room for further evaluation.
- Glendale Adventist Medical Center, Employee Health Service, telephone number (818) 409-8160.

- White Memorial Medical Center, Report the incident immediately to Employee Health during regular business hours to complete an incident report and exposure forms (ext. 75098). Outside of regular business hours, on weekends and holidays, medical students should report to the Nursing Supervisor, ext. 12822 (spectralink - ext. 45655). The Emergency Department will provide initial evaluation and treatment. Occupational Medicine will initiate evaluation and treatment when the Emergency Department is not available. Hours of operation are Monday- Friday from 7 am to 4 pm, ext. 6400.

**Note: telephone numbers are subject to change*

6. Regardless of where the incident occurred, report the incident to Loma Linda University Medical Center's Employee Health Services, Faculty Medical Offices, 11370 Anderson Street, Lobby Level, Suite 1250. Telephone number, 909-558-8797 or extension 88797, as soon as possible and arrange for them to receive a copy of the post-exposure evaluation and treatment records. The records should include your baseline lab results as well as the source lab results. Remember, it is your responsibility as a student to provide Employee Health with this information. When you report to Loma Linda Employee Health you will be asked to fill out a Student Claim form, if you have not already done so. This form will be given to Risk Management which will open your claim with them to assure that all expenses incurred from the exposure will be paid for by them. It is **imperative** that this claim form be filled out as soon as possible so that Risk Management is aware of the status of your claim as a work related exposure

7. Aftercare will be provided by LLUMC Employee Health Department and will include the following:

- A post exposure summary with results and follow up dates will be emailed to your Loma Linda student email.
- All information supplied to Employee Health will be maintained in a confidential manner as specified in the Loma Linda University policy for infectious disease education and prevention.

****For visiting students, you must contact your home institution regarding coverage for the above services.**

SICK/ILL RESOURCES

If you are sick or ill, please see the following local resources that you may go to for evaluation:

LLU Medical Center Emergency Department:

Address: 11234 Anderson St, Loma Linda, CA 92354

Hours: Open 24 hours

Phone: (909) 558-4444

LLU Medical Center East Campus Advanced Urgent Care

Address: 25333 Barton Rd, Loma Linda, CA 92354

Hours: Open 24 hours

Phone: (909) 558-6644

LLU Health Urgent Care

Address: 25828 Redlands Blvd Suite 103, Redlands, CA 92373

Hours: Monday-Friday 8am-7pm, Saturday/Sunday, 8am-3pm

Phone: (909) 558-6856



SCHOOLS

- 1 School of Allied Health Professions
- 2 School of Behavioral Health
- 3 School of Dentistry
- 4 School of Medicine
- 5 School of Nursing
- 6 School of Pharmacy
- 7 School of Public Health
- 8 School of Religion

CAMPUS LIFE

- 9 Campus Hill Church
- 10 Campus Store
- 11 Center for Health Promotion (Student Health Service)
- 12 Chan Shun Pavilion
- 13 Coleman Pavilion

- 14 Councilors Student Pavilion
- 15 Café
- 16 Office of Enrollment
- 17 Spiritual Care
- 18 Student Activities
- 19 Student Services
- 20 Daniells Residence Hall
- 21 Del E. Webb Memorial Library
- 22 Foundation Rental Office
- 23 Lindsay Hall
- 24 Loma Linda Market
- 25 University Church
- 26 Education Building
- 27 UReach Café
- 28 Randall L. Roberts Amphitheater
- 29 Randall Amphitheater
- 30 University Mall
- 31 Wong Kerlee International Conference Center

HALLS

- 32 Alumni Hall
- 33 Burden Hall
- 34 Evans Hall
- 35 Griggs Hall
- 36 Linda Hall
- 37 Magan Hall
- 38 Mortensen Hall
- 39 Nichol Hall
- 40 Prince Hall
- 41 Risley Hall
- 42 Shryock Hall
- 43 West Hall

PARKING

- P Student Parking
- P Lot X
- P DC 1 | DC 2
- P Lot S
- P Lot N6
- P DC 3
- P SP
- P Visitor Parking



STUDENT MISTREATMENT POLICY

Loma Linda University School of Medicine seeks to educate ethical and proficient Christian physicians and scholars through instruction, example and the pursuit of truth. In order to do this, the School of Medicine and its faculty are committed to the following fundamental values: compassion, excellence, humility, integrity, justice, team work, and wholeness. These values may occasionally be formally taught by faculty; but more often they are learned informally by students through observation of models of professional behavior toward students, colleagues and patients.

The development and nurturing of these values is enhanced by and based upon the presence of mutual respect between teacher and learner. The diversity of students, faculty, resident and staff, combined with the intensity of their interactions may, however, lead to alleged, perceived or real incidents of inappropriate behavior or mistreatment of students.

Examples of such mistreatment include verbal mistreatment ¹, physical mistreatment ², discrimination ³, excessive or unreasonable time demands ⁴, sexual harassment ⁵, and the use of grading or other forms of assessment in a punitive manner. Such behavior by faculty or staff, or other behavior that is inimical to the development of mutual respect, is unacceptable.

In the history of medical education, it has not been uncommon for teachers, in an effort to motivate students to excellence, to publicly degrade or humiliate those whom they judge are inadequately prepared or behaving inappropriately. This practice is not acceptable at Loma Linda University. While teachers do have the responsibility to motivate and correct students, when correction of an individual is needed, this is usually best done in private, but always in a way that shows respect for him/her as a person.

An important part of the teaching of mutual respect among professionals is the perception of students as they observe faculty in their interactions with each other. Therefore, faculty should avoid inappropriate behavior or mistreatment of other professionals and staff. This includes the avoidance of derogatory remarks about or attitudes toward individual colleagues, services, or departments.

Students also learn professional behavior and demeanor by observing their teachers as they interact with patients. Such professional interactions should always be courteous and respectful. Respect for individuals includes, but is not limited to, such things as punctuality, thoughtfulness, mindfulness of personal space, as well as manner and mode of address, appropriately modest draping, tone and content of verbal interchanges, and body language. In addition, discussion of patients out of their hearing should continue to show the same degree of respect and should not include contemptuous, derogatory, judgmental, or demeaning remarks.

If a medical student expresses an unwillingness to participate in an aspect of training or patient care as a matter of conscience, that stance should be explored in a nonjudgmental manner to ensure that the teacher and student fully understand the issue. The student's position on matters of conscience should be honored without academic or personal penalty, as long as it does not interfere with the welfare of the patient and the overall educational goals of Loma Linda University School of Medicine.

Any student who feels that he/she may have experienced or observed mistreatment or unprofessional behavior by residents, faculty, staff, or students in violation of these standards of behavior is encouraged to report his or her concerns to one of the individuals below. Reports of unprofessional treatment should be made to the School of Medicine administration. Reports of sexual harassment or any violation of the University's Title IX policy (see this policy in Section V

of this Student Handbook) should be made to one of the administrators listed below or directly to the LLU Title IX coordinator. Within the School of Medicine, mistreatment can be reported to the following administrators: the senior associate dean for medical student education; the associate dean for clinical education; the associate dean for student affairs; the associate dean for curriculum evaluation and learner assessment, the assistant dean for student affairs; the assistant dean for basic science education; the associate dean for basic sciences and translational research or the assistant dean, graduate student affairs. The Title IX coordinator may be contacted by calling Employee Relations at 909/ 651-4001 or directly at 909/ 651-4638.

1 Verbal or nonverbal mistreatment—includes:

- shouting, hostility, profanity, or offensive gestures; and/or
- repeated or blatant conduct directed toward any person, which is intended to insult or stigmatize that

person.

2 Physical mistreatment—includes:

- physical punishment, such as hitting, slapping, pushing, or kicking;
- the threat of physical punishment; and/or
- intentionally or negligently placing another at risk of physical harm.

3 Discrimination—includes:

- disparate treatment based on gender, age, ethnicity, race, disability, or sexual orientation that stigmatizes or degrades that person.

4 Unreasonable time demands—includes:

- requiring a student to perform personal services, such as shopping or babysitting; and/or
- requiring a student to perform menial tasks with the intent to humiliate the student.

5 Sexual harassment:

- see “Policy Prohibiting Sexual Misconduct and Discrimination on the Basis of Sex (Title IX)” in the University Policy section of the Student Handbook, which is available online. If the mistreatment involves sexual harassment, the procedures of this policy must be followed.

Procedures

Students who believe they have been mistreated have the right, and are encouraged, to initiate one or more of the following procedural options. If, however, the mistreatments involve sexual harassment, the procedure of the sexual harassment policy must be followed. Loma Linda University will ensure that this process occurs fairly and shall be free of retaliation.

Students who believe that they have been mistreated, should report such conduct to the University or to school administration. Students may meet directly with the individual involved in the mistreatment and come to a mutually agreeable solution. Students may choose to take someone with them, such as a faculty member, department chair, unit manager, clinical instructor, chief resident, or other individuals. If the student is uncomfortable meeting with the individual involved, he/she is encouraged to follow the procedure below. Students are reminded that reporting inappropriate behavior is a personal and professional responsibility.

The procedure includes the following:

- Report the incident(s) to the Dean of the school in which the student has primary enrollment or to the office of the University’s Vice-President for enrollment management and student services. A systematic method of reporting allows patterns of behavior to be considered in determining the course of action.
- It is the responsibility of the Dean to investigate, document and coordinate immediate and appropriate corrective measures/protective actions that are reasonably calculated to end mistreatment, eliminate the hostile environment, and prevent reoccurrence.
- In determining the actions to be taken, consideration will be given to frequency and/or severity of the conduct; as well as the position held by the accused. A primary objective will be to protect the student from adverse consequences for having reported the incident.

Confidentiality

The University shall protect the privacy of individuals involved in a report of mistreatment to the extent possible. Some level of disclosure may be necessary to ensure a complete and fair resolution. Disclosure may be made only on a need-to-know basis. In keeping with ideals of professionalism and courtesy, the student is advised to refrain from discussing the complaint with individuals not directly involved.

Retaliation prohibited

All reasonable action will be taken to assure no retaliation against the student, witnesses, or anyone cooperating with the investigation.

Contact

If a visiting student has experienced or there is a concern for mistreatment, they should contact the Associate Dean for Student Affairs (909-558-4630) or Associate Dean for Clinical Education (909-558-4271), housed within the deans office in Coleman Pavilion, 11175 Campus Street, CP-A1108, Loma Linda, California 92350.

SCRUB ACCESS

Students who are doing clinical rotations that require scrubs will have their ID badges programmed to operate the scrub machines. The scrub machine on A-level is preferred for students to use. If students are on a surgical rotation, then the coordinator for your rotation will request the correct OR scrub machine will be programmed on your ID badge for the duration of the rotation. (Your access is turned off after the rotation ends.)

If you have questions, please contact Rosalyn Hamilton in the Dean's office, rshamilton@llu.edu or x44729, who will communicate with the Linen department, to try to meet your needs.

Students may use the locker rooms to change into their scrubs. Students may not under any circumstances take or wear Medical Center scrubs outside of the Medical Center.

If a visiting student does not return their scrubs by the end of the rotation, they will be charged \$50 per pair of scrubs not submitted.



PARKING

All vehicles parked on the campus are required to be registered with the Department of Parking & Traffic. Applications may be submitted online at <https://lluhparking.aimsparking.com/> from a campus computer, home computer or smart phone. Students usually find it most convenient to park in designated areas of Lot X located on the north side of the Centennial Building off Stewart Street between Campus and Anderson Streets. Students are also allowed to park in the following lots:

- T - Campus Hill Church (between Hill Drive and Sanitarium Drive)
- N6 - Drayson Center (corner lot of Shepardson Drive and Mound Street)
- SP - Shepardson Lot
- East Campus Employee Parking
- Surgical Hospital Employee Parking

Non-gated lots are open for parking after 5pm as long as vehicles are registered, and permits are current. Students must also be out of these lots by 7am to avoid parking citations. Students may park in the P1(two-level) parking structure after hours (5pm-7am) but car must be registered, and permit must be current.

OPS Parking Management system uses LPR (license plate recognition) to identify vehicles. Vehicles that are not displaying a front plate must be parked in such a way that the rear plate is visible to the patrolling officer while driving in the lane of traffic. LLUH Parking Regulations prohibit the installation of any cover or license plate frame that will restrict the operation of the LPR system.

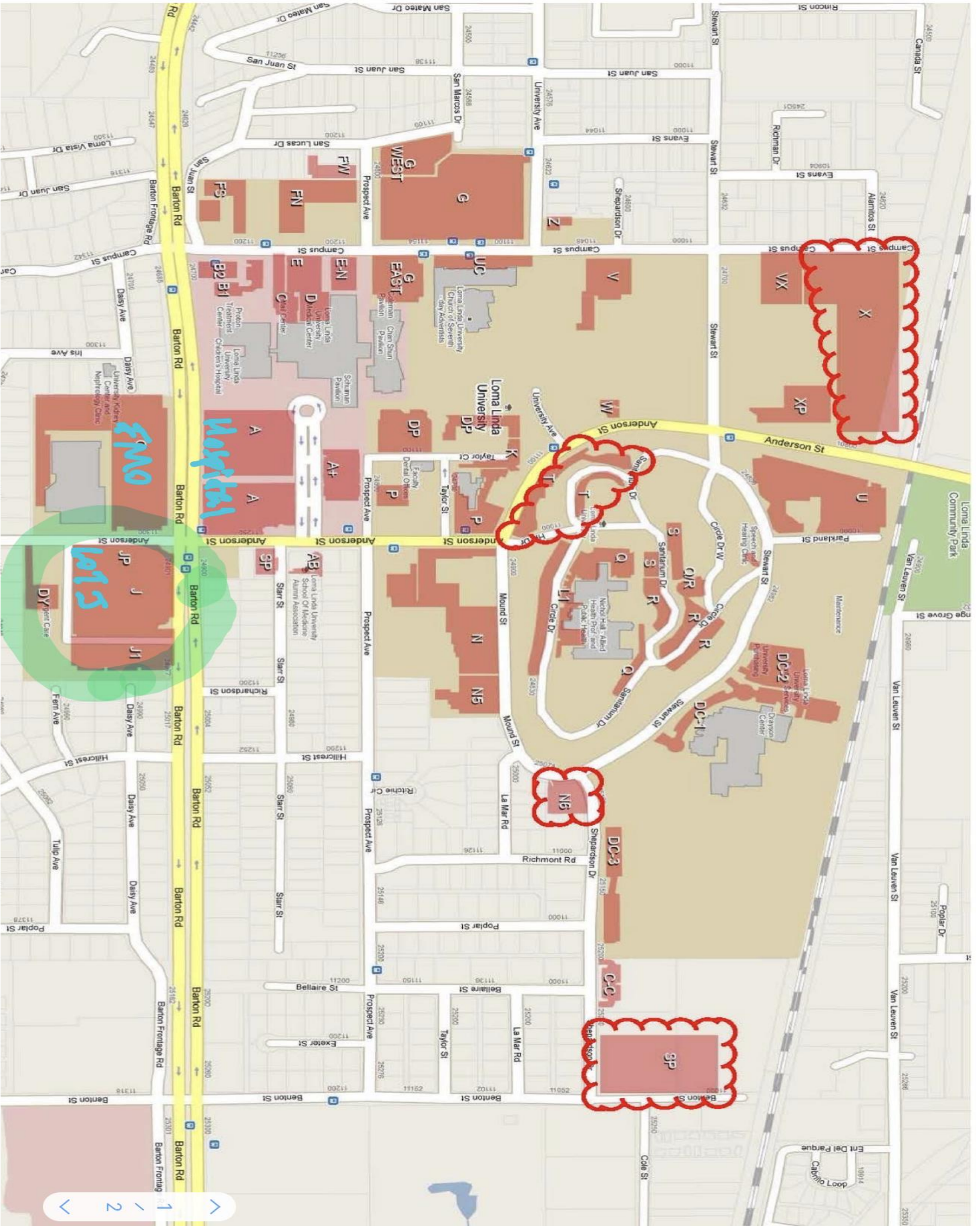
Towing: The institution reserves the right to issue a citation and fine and/or remove the following vehicles from its property without prior warning by means of towing:

- Any vehicle parked in such a manner as to constitute a hazard that impedes vehicular or pedestrian traffic or blocks another legally parked vehicle.
- Any vehicle that impedes the operation of any emergency equipment or that impedes the making of essential repairs and/or deliveries or that is parked in an area reserved under Section III, 1 of the LLUH Parking Regulations.
- Any vehicle that is illegally parked in a marked carpool space, handicapped space, or red zone.
- Any vehicle operated by faculty, staff or student of the institution is prohibited from parking in the following lots: Medical Center Lot A, A Annex, or C (Emergency), unless the sole purpose of the operator is as a patient or visitor of a patient in the Medical Center. The same policy holds for anyone parked in the FMO patient parking lot, unless they are a patient or have transported a patient. Verification of patient's name may be required.
- Any vehicle abandoned on LLUH property without written approval of the LLUH Department of Parking & Traffic and/or is parked in violation of the LLUH Parking regulations for over 72 hours is subject to impound.
- The owner and/or operator will be responsible for all costs involved in removing, impounding, and storing a vehicle removed from the grounds, as well as any damages that may occur to the vehicle or its contents.

Parking on city streets that run through the campus is regulated by the City of Loma Linda; however, some streets are the property of LLUH and are regulated in accordance with LLUH Parking Regulations. Be sure to follow all posted parking and permit regulations.

Escort Service: The Security Department provides escort service for students to destinations on campus after dark and in special situations. Please do not hesitate to call ext. 44320 or (909) 558- 4320 for this service.

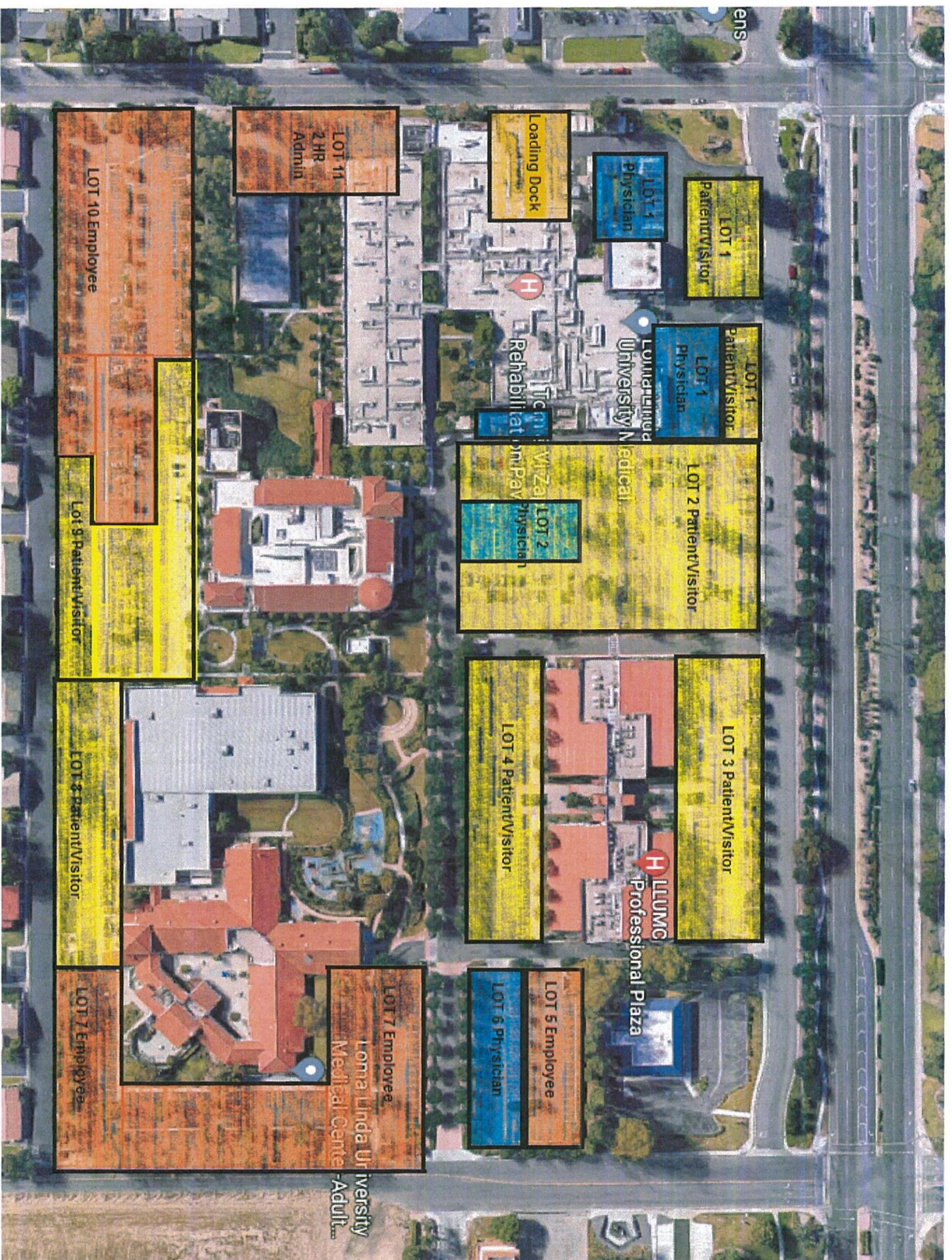
Please notify the Office of Parking & Traffic at (909) 651-3025 if you have any questions about this policy.



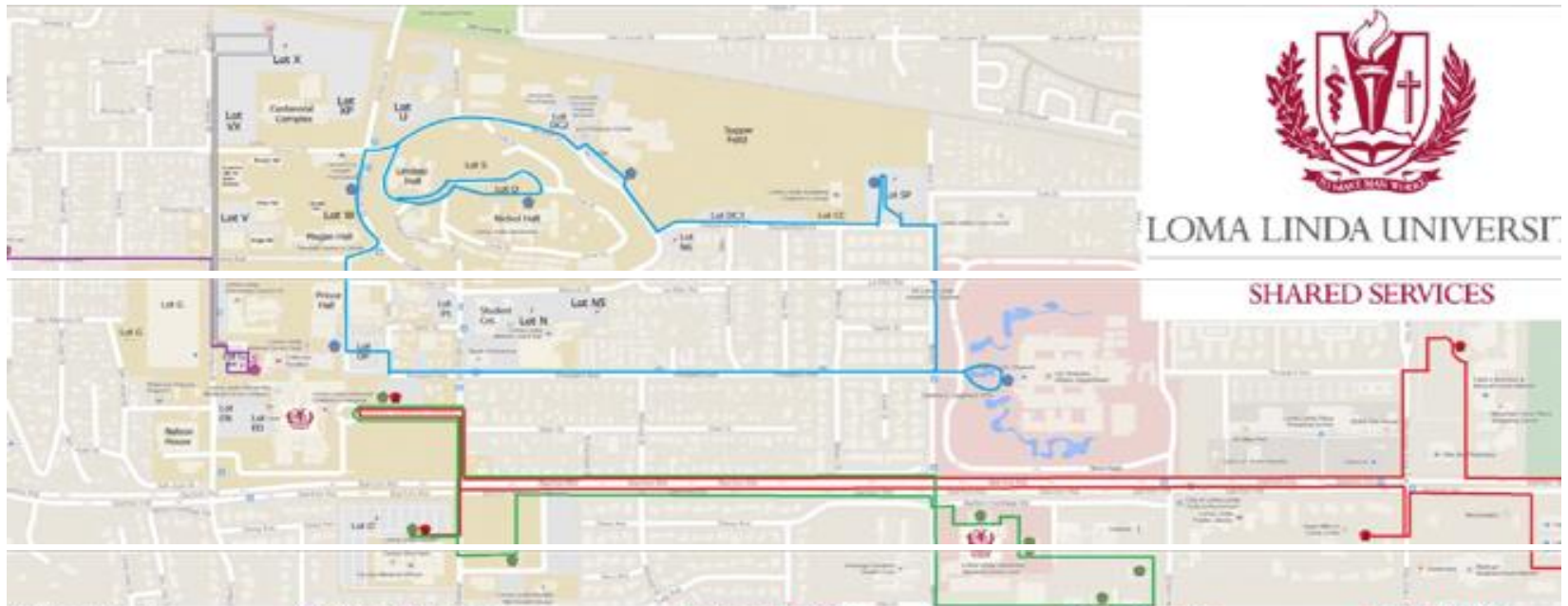


MAPS & LOCATIONS

East Campus



Loma Linda University Shuttle Services



White Route

Runs from 30am to 5:30pm
On call from 30pm to 9:00pm

- X Lot
- Coleman Lot

Purple Route

Runs from 6:00am to 5:30pm

- Coleman Lot
- Loma Linda Inn
- Occupational Health Services
- Caroline Offices
- 101 Building
- 125 Building
- Coleman Lot

Green Route

Runs from 7:00am to 7:00pm
On call from 7:00pm to 9:00pm

- Medical Center
- Faculty Medical Offices
- Ronald McDonald House
- East Campus
- Professional Plaza
- Occupational Rehabilitation Center
- Medical Center

Blue Route

Runs from 6:30am to 7:00pm

- School of Dentistry
- Veterans Hospital
- Shepardson Lot
- Drayson Center
- Nichol Hall
- Evans Hall
- School of Dentistry

Red Route

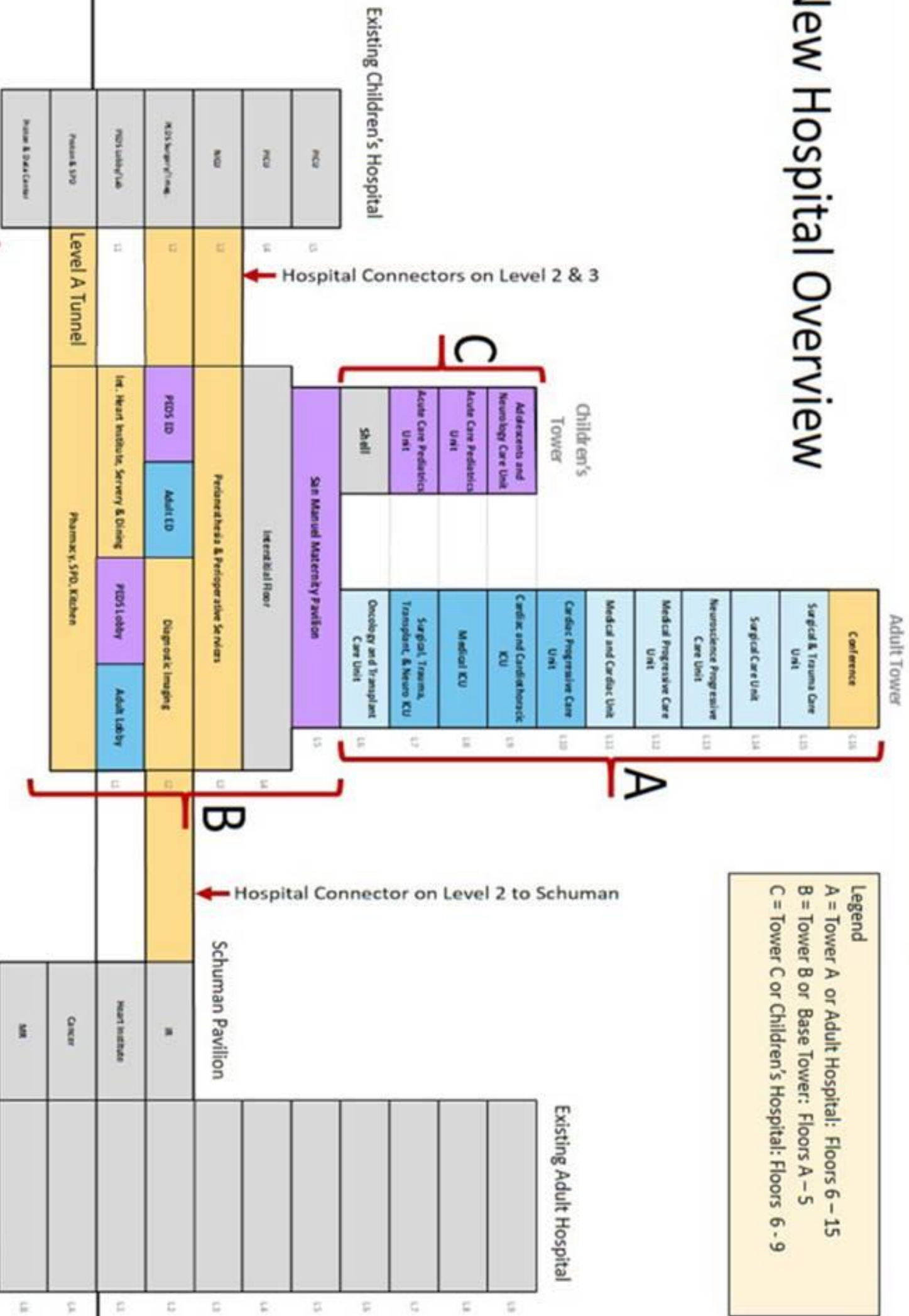
Runs from 7:00am to 7:00pm

- Faculty Medical Office
- Medical Center
- Cape Cod
- Meridian Plaza
- Mountain View Plaza
- Faculty Medical Office

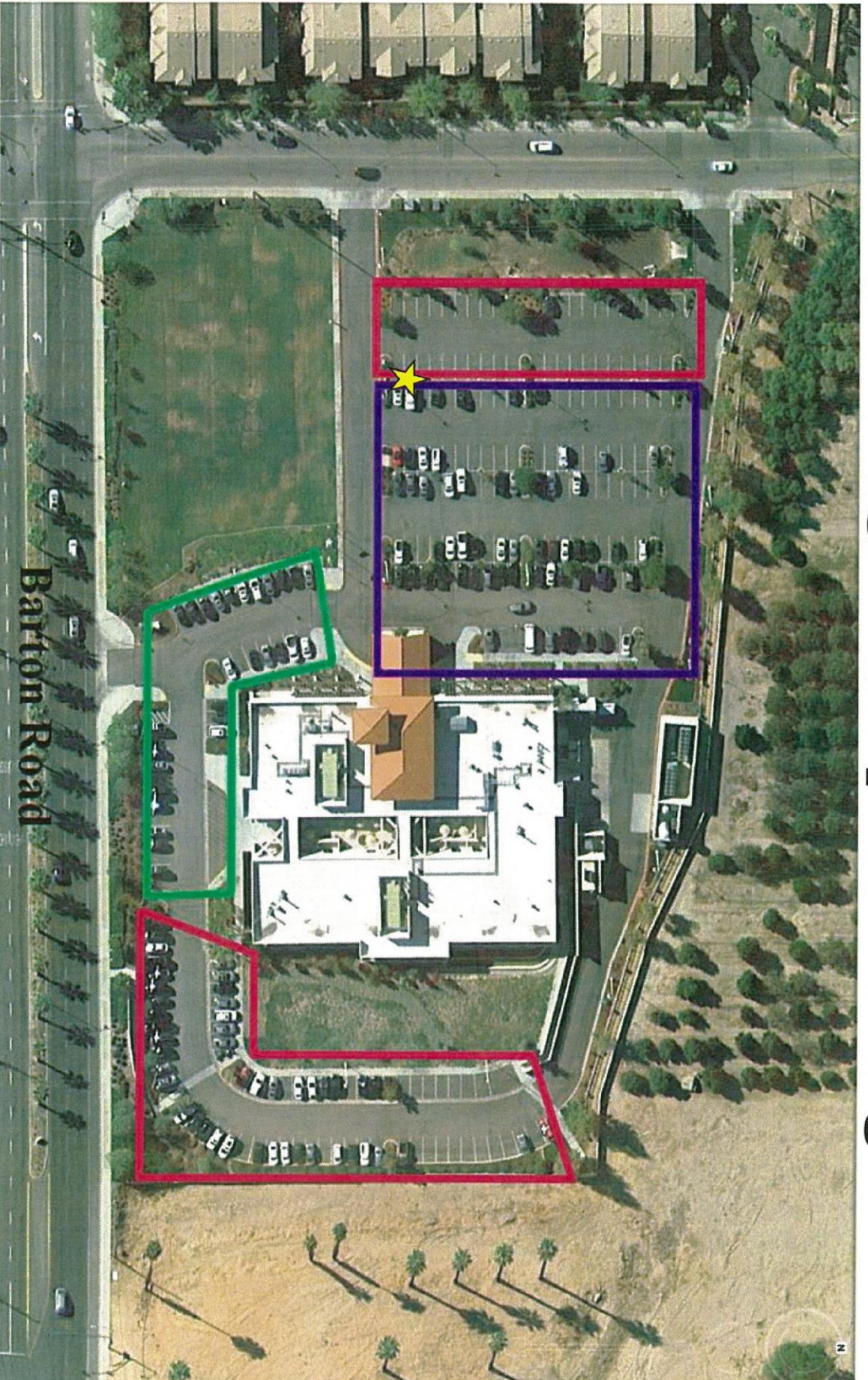
Transportation to the following locations is on call.

Behavioral Health Institute Behavioral Medicine Center Surgical Hospital
Occupational Health Services 125 building

New Hospital Overview



Heart Surgical Hospital Parking



Patient Parking



Employee Parking



Physicians Parking



Please note the boundary lines between Patient and Employee Parking. The west lot of Employee Parking (next to patient parking) is limited to the two back rows. Vehicles subject to violation if parked in the improper locations.



LOMA LINDA
UNIVERSITY

SCHOOLS

- 1 School of Allied Health Professions
- 2 School of Behavioral Health
- 3 School of Dentistry
- 4 School of Medicine
- 5 School of Nursing
- 6 School of Pharmacy
- 7 School of Public Health
- 8 School of Religion

CAMPUS LIFE

- 9 Campus Hill Church
- 10 Campus Store
- 11 Center for Health Promotion (Student Health Service)
- 12 Chan Shun Pavilion
- 13 Coleman Pavilion

- 14 Councilors Student Pavilion
- 15 Café
- 16 Office of Enrollment
- 17 Spiritual Care
- 18 Student Activities
- 19 Student Services
- 20 Daniells Residence Hall
- 21 Del E. Webb Memorial Library
- 22 Foundation Rental Office
- 23 Lindsay Hall
- 24 Loma Linda Market
- 25 University Church
- 26 Education Building
- 27 UReach Café
- 28 Randall L. Roberts Amphitheater
- 29 Randall Amphitheater
- 30 University Mall
- 31 Wong Kerlee International Conference Center

HALLS

- 32 Alumni Hall
- 33 Burden Hall
- 34 Evans Hall
- 35 Griggs Hall
- 36 Linda Hall
- 37 Magan Hall
- 38 Mortensen Hall
- 39 Nichol Hall
- 40 Prince Hall
- 41 Risley Hall
- 42 Shryock Hall
- 43 West Hall

PARKING

- P Student Parking
 - P Lot X
 - P DC 1 | DC 2
 - P Lot S
 - P Lot N6
 - P DC 3
 - P SP
- P Visitor Parking

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