

# **Loma Linda University Infectious Disease Interest Group CONSTITUTION**

## **ARTICLE I**

### **Name**

The name of this organization shall be the Loma Linda University Infectious Disease Interest Group (IDIG).

## **ARTICLE II**

### **Purpose**

**The purposes of IDIG are:**

1. To provide information about the field of Infectious Disease.
2. To foster a community of individuals who show interest in Infectious Disease by facilitating relationships and networking.
3. To build connections with all fields relating to Infectious Disease, including internal medicine, tropical medicine, travel medicine, microbiology, public health, global health, and mission work.
4. To inform students about academic and career opportunities in Infectious Disease.
5. To demonstrate the principles of whole-person care to others through the field of Infectious Disease.
6. To provide quarterly events or activities to the university about various topics involving Infectious Disease.
7. To maintain a resource list on Infectious Disease.

## **ARTICLE III**

### **Membership**

All students, faculty, residents, staff, alumni of Loma Linda University, as

well as other interested persons, are eligible for membership in IDIG. Membership consists of attending activities and events hosted by IDIG.

## **ARTICLE IV**

### **Organization**

#### **SECTION 1. Governance**

IDIG reserves the right of self-governance.

#### **SECTION 2. Qualification for Office**

Officers must be a club member of good standing and a registered student of Loma Linda University. Officers must also maintain good academic standing.

#### **SECTION 3. Offices and Duties**

1. President: shall oversee all business, activities and events of the club, represent the club and its views and interests, delegate tasks and roles to others, and serve as liaison to the sponsors, advisors, and club members.
2. Executive Vice President: shall serve as President in absentia, direct elections for the club, oversee committees, and deal with public relations matters.
3. Financial Vice President: shall be in charge of all funds and finances, oversee monetary transactions and spending, submit a financial report at all officer meetings, and direct all fundraising efforts.
4. Chaplain: shall be responsible for representing whole-person care to IDIG, such as giving prayer and planning worship at officer meetings, as well as planning vespers events.
5. Secretary: shall take the minutes of each officer meeting, maintain minutes, resources, and records, provide the minutes to each officer, and be in charge of correspondence among the officers.

6. Public Relations: shall be in charge of publicizing upcoming IDIG events, providing information about IDIG to new students, and contacting members and new students with the latest updates.
7. Class Representatives: shall represent each medical school class at officer meetings.
8. Senate Representative: shall represent IDIG at each LLU Student Senate meeting and is in charge of all communication between the Senate and IDIG.

## **ARTICLE V**

### **Advisors**

The IDIG advisor shall provide guidance and mentorship to IDIG. The advisor shall be elected by the officers. The advisor must be a member of the faculty of Loma Linda University.

## **ARTICLE VI**

### **Meetings**

IDIG meetings shall be held quarterly. Additional meetings may be held as deemed necessary by the President. General meeting schedules shall be determined by the IDIG officers.

## **ARTICLE VII**

### **Finances**

Funds shall be obtained through LLU Student Association allocation, fundraising events, sponsorship, and other contributions. The Financial Vice President shall assume responsibility of all financial transactions, and will present a budget when needed. The President, Executive Vice President, Financial Vice President, and Advisor are the only individuals authorized to sign checks.

## **ARTICLE VIII**

### **Elections**

Each officer term shall last for one academic year. Elections shall be held every spring quarter. Nominations shall be accepted at the election meeting, and a secret ballot of simple majority shall determine the victor of each position. All vacant positions shall be filled at the discretion of the current President.

## **ARTICLE IX**

### **Amendments**

Constitutional amendments shall be made to change articles of the constitution if deemed necessary.