

# **Loma Linda University Internal Medicine and Pediatrics Interest Group**

## **CONSTITUTION**

### **ARTICLE I**

#### **Name**

Loma Linda University Medicine and Pediatrics Interest Group (MPIG)

### **ARTICLE II**

#### **Purpose**

The purposes of MPIG are:

1. To educate students about the opportunities available in the combined field of med- peds.
2. To inform students about research opportunities in the field of medicine and pediatrics.
3. To be a resource for those who are planning to enter into a career in med-peds.
4. To facilitate relationships and networking with faculty and students interested in med-peds.
5. To foster an environment where students can support each other through educational presentations and mentorship.
6. To publicize med-peds department events such as grand rounds and switch parties.
7. To connect students with med-peds institutions across the country through membership in the National Medicine and Pediatrics Residency Association and through the invitation of guest speakers to group events.
8. To provide opportunities for community service.

### **ARTICLE III**

#### **Membership**

Membership is open to all students, faculty, and staff of Loma Linda University, their families, Alumni, community members, and other interested persons. Membership consists of attending and participating in MPIG meetings and activities, and is granted to all qualifying persons unless otherwise specified by consensus of the Executive Committee.

## **ARTICLE IV**

### **Organization**

#### SECTION 1. Governance

MPIG reserves the right of self-governance.

#### SECTION 2. Qualification for Office

Officer must be a club member of good standing. Officer must also be a registered LLU student of good academic standing.

#### SECTION 3 Offices and Duties

1. **President:** the President shall oversee and direct the general business of the MPIG, represent the club or delegate members concerning the interests of the club, and assume responsibility for all communication with sponsors, advisors, and contacts of the MPIG.
2. **Vice-President:** the Vice-president shall assume the role of President in the event of absence and aid the president in overseeing any and all events. The VP is expected to assume the role of the President the following year without the formality of an election if they so choose.
3. **Secretary:** the Secretary shall keep the minutes of all MPIG meetings as well as maintain all minutes, resources, and records.
4. **Treasurer:** the Treasurer shall maintain all financial records, oversee and authorize all transactions with MPIG accounts, submit a financial report to the officers at meetings, make purchases for events, and oversee all fundraising efforts of MPIG.
5. **Public Relations:** the Public Relations officer shall publicize upcoming events and meetings and contact new students and provide information about the MPIG.
6. **Class Representatives:** the Class Representatives shall represent their respective classes at all MPIG meetings and assist in planning/organizing MPIG events.
7. **NMPRA Liaisons:** to update the officers and membership of the details of events, to maintain contact with NMPRA, to update student membership, and to recruit student members to the NMPRA.
8. **Research Coordinators:** to maintain a list of research opportunities available to students in the area of internal medicine and pediatrics.
9. **Community Service Director:** organize health related outreach activities

## **ARTICLE V**

### **Advisors**

The advisor shall mentor and guide the functions of the MPIG. The advisor shall be selected by the officers of the MPIG. The advisor shall be a member of the LLU faculty.

## **ARTICLE VI**

### **Meetings**

MPIG officer meetings will be held approximately monthly. MPIG general meetings schedules will be set by MPIG officers.

## **ARTICLE VII**

### **Finances**

Funds shall originate from charitable donations, NMPRA, fundraising activities, and other contributions. The treasurer shall assume responsibility for preparing the club budget and presenting it when necessary. The treasurer shall oversee the MPIG financial account activities. The President, Treasurer, and Advisor are the only persons authorized to withdraw funds.

## **ARTICLE VIII**

### **Elections**

The terms of office shall be one academic year. MPIG elections shall be held during the spring quarter. Nominations will be accepted at the election meeting, and voting will be by secret ballot of the members present. A simple majority of votes cast will determine the winner of each position. Vacant officer posts shall be filled at the discretion of the members by vote if necessary.

## **ARTICLE IX**

### **Amendments**

Constitutional amendments shall be made as necessary to change the content of the articles of the Constitution only.