

# Plastic Surgery Student Interest Group Constitution

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**Article I - Name:** The name of this organization shall be the Plastic Surgery Interest Group and may be hereinafter referred to as PSIG.

**Article II - Purpose/Description:** The purpose of the PSIG is to facilitate mentorship and education for all medical students at Loma Linda University School of Medicine who are interested in plastic surgery. We aim to provide exposure and opportunities to students early in their medical education to cultivate and further their interest.

**Article III - Compliance Clause:** We agree to abide all School of Medicine Student Association (SMSA) policies, all University policies, in addition to all federal, state, and local laws. We agree to communicate all required information to the SMSA.

**Article IV - Non-Discrimination:** Participation in the proposed organization and prerogatives of membership must be without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status

**Article V - Membership:** Membership in PSIG shall be open to any currently enrolled student at the Loma Linda University School of Medicine.

**Article VI - Election of Officers:**

A. The following officers shall be elected:

- President
- Vice President
- Secretary
- Treasurer
- Class representatives

B. Elections will be held annually in September. The term of office for each position shall be one academic year. Nominations and platforms will be accepted prior to the election meeting via email, and voting will be by secret ballot of the members present. A simple majority of votes cast will determine the winner of each position. Vacant officer posts shall be filled at the discretion of the President. In special cases, with prior approval of the assistant dean for career advisement and/or the faculty advisor, voting may be done online. Within two weeks after elections, the President shall file an updated list of officers with the Office of the Assistant Dean for Career Advisement.

**Article VII - Executive Board:**

A. All elected officers shall serve on the Executive Board.

B. Members of the Executive Board can create and remove officer positions as the need arises.

C. These changes must be submitted to and approved by the Faculty Advisors before they become effective.

D. The duties of each officer shall be:

President - The President is in charge of directing the PSIG, coordinating and leading the meetings, scheduling guest speakers, planning and organizing any special activities and events, and acting as a liaison between the School of Medicine, the Plastic Surgery Department and the PSIG.

Vice President - The Vice President works with the President to resolve issues, informs

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the school administration and Dean's Office of ideas and plans emanating from the meetings, and manages the PSIG in the absence of the President.

Class Representatives (MS1, MS2, MS3, and MS4) - The Class Representative from each class provides announcements to their class, represents their class at the meetings, and aids in coordinating meetings.

## **Article VIII - Removal of Officers:**

A. Any member may make a motion for the removal of any officer providing that evidence is presented to support the removal. Grounds for removal include the inadequate fulfillment of duties or the violation of regulations described in University policies, or any federal, state, or local laws.

B. A majority vote from student members is required to remove an officer.

C. The motion for removal must be submitted to and approved by the Faculty Advisors before becoming effective.

D. An election for a new officer should be conducted at the next scheduled business meeting.

## **Article IX - Advisor:**

A. Dr. Subhas Gupta, Chair of Department of Plastic Surgery, will be the faculty advisor for this interest group.

## **Article XI - Amendments to the Constitution:**

A. Any member of the organization may present amendments to the Constitution at any regularly scheduled meeting. After reading the current Constitution along with the proposed change, the change will be voted on. A majority vote from student members is required to amend the Constitution.

B. Amendments to the Constitution must be submitted to and approved by the Faculty Advisors before they become effective.